

Commencement Committee Meeting Agenda

Tuesday, October 17, 2017 at 3:00pm

President's Office Conference Room, Tigert Hall room 257

- Determine times for spring commencements

Requests for UF Ceremony times are as follows:

- College of Nursing- Requests sometime on Saturday (they have a pinning ceremony Friday, trying to avoid the families having to stay an additional day)
- College of Health & Human Performance- Requests Saturday a.m.
- Housing requests that CLAS goes earlier in the day on Saturday (due to dorm use)

Requests for College Ceremony times are as follows:

- College of Dentistry- DMD, Master's and Specialist's- May 18th at 2pm @ the CPA
- College of Law- May 18th at 10am in the O'Connell Center
- CALS- prefers an afternoon or evening time slot for their Bachelor/Master
- College of Pharmacy- May 7th, preferred 10am, but can make the afternoon work if necessary in the O'Connell Center
- Engineering- Doing their own ceremony for bachelors (Doctoral and Master's would participate in the central UF ceremonies). Requested times: May 5 at 2pm or 10am in the O'Connell Center. May 6 at 2pm as backup. O'Connell Center as a venue
- Vet Med- Sat, May 26 @ the CPA at 2-4:30pm

NOTES: See regalia numbers from Spring 2017 as reference

Sunday afternoon of Spring 2017 we hit capacity for the space

See pre-proposal sheet for Spring 2018

- Religious conflicts w/ Saturday ceremonies
 - Is it time we assure there is a non-Saturday ceremony available, or are we ok continuing to all non-Doctoral graduates walk at the doctoral ceremonies when religious conflict arises?
- Walk-Out-Of-Terms for undergrads- do we need to set a policy?
- Commencement Committee Meetings- times of year, do they still meet our needs?
- Removal of the degree description page in doctoral commencement programs? (page 6 in the Summer of 2017 doctoral program, for reference)
- Overview of marshal & name card staff surveys - changes to be implemented
 - Changes to trainings
 - Thank you's
 - Introducing cicerones
- Parent "hooders" - making a formal policy
- Dual degrees, walking w/ two different colleges - making a formal policy